



Pfizer UK Undergraduate Programme 2024/2025
Regulatory Quality and Process Management Undergraduate
Global Regulatory Operations (GRO)
Global Regulatory Sciences (GRS)

Who can apply?

Applicants must be completing placement as part of a degree course at a UK University, either through Year in Industry/Industrial Placement or Gap Year.

Please note that we only accept application forms. Please do not send over your CV or cover letter as they will not be considered. Please access the Word version of the Application Form here: [Undergraduate Vacancies | Pfizer UK](#) and find instructions as to how to complete your application and more about eligibility criteria. Learn more about this exciting opportunity below!!

Pfizer Pharmaceuticals

Pfizer discovers, develops, produces, and markets pharmaceutical drugs for use as medications to be administered (or self-administered) to patients to cure them, vaccinate them, or alleviate a symptom. Pfizer deals in generic and brand medications.

It is Pfizer's responsibility, as the pharmaceutical company seeking to market a drug, to test it and submit evidence that it is safe and effective. This evidence is sent to the Health Authority in the form of a submission and includes efficacy, safety and the benefit-risk profile of the drug. These dossiers are customised for each region globally to meet Health Authority requirements.

Department Overview

Global Regulatory Operations (GRO) is a global organisation supporting over 42,000 medicinal applications being submitted to Health Authorities throughout 175 countries each year. We play a vital part in ensuring Pfizer's medicines reach and maintain market position, and are readily available to patients.

Across the Pharmaceutical Industry, Pfizer is considered one of the leaders in Regulatory Operations due to our innovation, design, and implementation of new technical solutions and process designs. We drive process improvement and monitor compliance to provide high-quality, fast submissions and maintain our regulatory data whilst adapting to a changing regulatory landscape. This role focuses heavily on continuous improvements, project management, and change management initiatives which help us retain the "leaders in industry" vision.

What can I achieve and what will I be accountable for whilst completing a placement at Pfizer?

The regulatory environment is complex, multifactorial, and constantly changing, providing undergraduates the opportunity to manage multiple, complex issues, and deliver to time and quality standards. During the year, an Undergraduate will be accountable for:

- **Project Management:** Oversight and contributing to global projects which define and streamline essential business processes to increase efficiency and reduce time
- **Quality Oversight:** Analysing metrics and data to drive continuous process improvement and compliance oversight.



- **Project Leads:** Steering and presenting in meetings to share innovative ideas and strategies which will enhance the implementation of new or revised processes that are motivated by internal and external guidelines.
- **Global Project Scope:** Executing partnership with colleagues around the globe to assist in ensuring the success of a broad variety of global initiatives, projects and business solutions.
- **Process Re-engineering:** Accountability for process development, decision making, and change management in the context of Global Regulatory Operations.
- **Communication and Change Management:** Developing and maintaining instructional documents, procedures and guidelines to direct our state of continuous improvements.

What could you expect to gain?

- A year's experience working in a multidisciplinary team where you are valued as a key member and pushed to develop as an individual.
- A range of important transferable skills including excellent communication, problem solving, data analysis and adaptability enhancing your future employment opportunities.
- Knowledge on how different departments across Pfizer interact to work towards common goals and the pride of helping patients across the globe.
- Knowledge and comprehension of the Regulatory systems utilised by Pfizer to power Regulatory Operations, and the governance thereof.
- A broad comprehension of Regulatory Sciences, its role in the drug discovery process and how it interacts with internal and external stakeholders.

What other opportunities and benefits do Pfizer offer?

- We provide comprehensive training on relevant systems and processes, and invest time in to your personal development - we want you to achieve growth while working with us.
- Pfizer understands the value in support the community; undergraduates are given the opportunity to become Volunteering Ambassadors as part of their placement and volunteer locally for 5 working days throughout the year.
- Undergraduates are given the opportunity to improve a spectrum of skills including project management, communication and interpersonal skills through carrying out team work and global projects.
- A Pfizer placement offers a stepping stone into the pharmaceutical industry in a company that has consistently been ranked amongst the top 100 graduate employers.

When can I start?

Placements will start on 2nd September 2024 and will run for 12 months.



PERSON SPECIFICATION

Type of person we are looking for, in relation to 'Skills', 'Knowledge' and 'Motivation':

- A UK based student completing a year in industry placement as part of their degree course at a UK University.
 - Ability to work effectively in a team environment
 - Ability to adapt to an ever-changing business environment
 - Ability to learn and adapt quickly to change
 - Ability to generate creative and innovative ideas
 - Enthusiasm and pro-active attitude
 - Strong organizational and project management skills
 - Excellent analytical and problem-solving skills including data analysis and manipulation
 - An interest in the Regulatory landscape beneficial
 - Expertise/interest in AI, automation technologies and MS Office beneficial

This position will close for applications at midnight on Sunday 17th March 2024

Just a reminder re who can apply....

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